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| **ANNEX A** **GUIDANCE FOR PHARMACY: DELIVERING A HEALTHIER WALES FUNDING APPLICANTS 2021-22** |
| **Introduction**These guidance notes explain the Pharmacy: Delivering a Healthier Wales funding scheme and the definition and purpose of the funding for 2021-22.The funding directly supports the Welsh Government’s commitment to Pharmacy: Delivering a Healthier Wales (P:DaHW) The purpose of the scheme is to support specific projects that deliver against P:DaHW priorities or address specific areas of focus or challenges. The aim of the funding is to support small scale innovative projects and evaluate their impact on pharmacy practice and service delivery across Wales.  |
| 1. **Who is eligible to apply?**

Anyone working in the pharmacy profession in Wales. |
| 1. **Application deadlines**

Applications will be invited from 16th March 2021 and must be submitted **no later** **than 16th April 2021**. |
| 1. **What will we fund?**

The scheme is a revenue grant, we will fund salaries and related revenue costs solely to deliver the proposed project. No capital funding is available under this scheme. |
| 1. **Level of funding available**

The total budget for 2021-22 is currently set at £65,000.Projects will be considered that reach the following ceilingsLess than £5KBetween £5K and £10KBetween £10K and £20K  |
| 1. **Eligibility and Funding Criteria**

What type of projects will be considered for support?Applications will only be considered if:* They are innovative and align with the aims and themes of “Pharmacy: Delivering a Healthier Wales”.
* They are to be delivered in Wales (secondary, primary or community);
* They are submitted by individuals or organisations working in the pharmacy sector in Wales;
* Expenditure is revenue;
* Projects can be delivered within the 2021-22 financial year.
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| 1. **Project details**

Project summary – a short overview of the project in lay terms (max 250 words)Outline project proposal – explain the aims of the project in more detail (max 1000 words) * The rationale, aims and objectives – how was the need for the project identified? How will the project address these needs/gaps?
* Background and context (e.g. locally; nationally; relevant health policy including Pharmacy: Delivering a Healthier Wales)
* The likely approach (explain in more detail what the project will do; what partners will be involved etc)
* Potential outcomes of the project - you should aim for a minimum of three tangible outcomes.
* How will this make a difference, including for patients, staff and your organisation/NHS Wales?
* - In developing the project have any ethical issues been identified and taken
* into account?
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| 1. **Alignment to Pharmacy: Delivering a Healthier Wales** (max 150 words each theme)

Projects **must** be aligned to the vision and themes of Pharmacy: Delivering a Healthier Wales <https://www.rpharms.com/Portals/0/RPS%20document%20library/Open%20access/Policy/Pharmacy%20Vision%20English.pdf?ver=2019-05-21-152234-477>Explain how your project aligns with each of the 4 themes. |
| 1. **Alignment to the Strategic Programme for Primary Care** (max 150 words)

If the propose is for a primary care project, explain how it relates to the Strategic Programme priorities for primary care: [www.primarycareone.wales.nhs.uk/sitesplus/documents/1191/Strategic%20Programme%20for%20Primary%20Care.pdf](http://www.primarycareone.wales.nhs.uk/sitesplus/documents/1191/Strategic%20Programme%20for%20Primary%20Care.pdf)* Planning care locally
* Improving access and quality
* Skilled workforce
* Equitable access
* Strong leadership
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| 1. **Evaluation** (max 250 words)

Proposals should clearly demonstrate the arrangements in place to manage, monitor and evaluate the outcomes and impact of the project funding.Support for developing the evaluation element and any other aspects of the project will be available to applicants (see section 13.) If required, it is recommended this is sought prior to and during preparation of the application submission. A brief end of project report to the Delivery Board will be required at the end of the financial year. A template for this report will be provided to successful applicants as part of the Grant Offer letter. |
| 1. **How do you envisage this project could be scaled up on a national basis?** (max 100 words)

The aim of the funding is to demonstrate and evaluate the impact of small scale projects on pharmacy practice and service delivery across Wales. Applicants should describe how the project could be scaled up to be delivered across Wales. |
| 1. **Declaration**

Project lead to complete the first declaration.Line manager or suitable senior lead to complete the second declaration.Applications will not be accepted if this section is not completed. E-signatures will be accepted. |

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| **12. How to apply**Please complete the attached application form and return it by email to: **Pharmacy.DeliveryBoard@gov.wales** **by no later than 16th April 2021.** |
| **13. Where can I get help?**Contact: **Pharmacy.DeliveryBoard@gov.wales**for support or sign posting to academic or other advice. It is recommended that project design and evaluation advice are sought during the application development phase. |
| **14. Assessment** An initial sift of proposals will be undertaken by a sub-group of the P:DaHW Delivery Board who will then make recommendations to the full Delivery Board and the Welsh Government for approval or rejection. |
| **15. When will I be informed of the outcome of my application?**We will acknowledge receipt of all applications. We will aim to inform applicants of the outcome within 6 weeks of the deadline.  |